



**NOTICE INVITING QUOTATION (NIQ- 13/2025)**

Sealed item rate quotations are invited in two envelop system for the following work on behalf of the Registrar IIIT Delhi from Eligible Contractors for **Supply and Installation of Tower AC works in Lab No- A-616 on 6th floor of R & D Block of IIITD Campus**, so as to reach the office of the undersigned upto 3PM on **8<sup>th</sup> May 2025** to be opened on the same day at 3:45 PM, in the office of the PE & EO, A-203 2nd Floor of Academic Block, IIIT-D Campus, Okhla Phase-III New Delhi-110020 in presence of the intending bidders who so wish to attend.

Earnest Money Deposit: Rs 3800/- (Rupees Three Thousand Eight Hundred only) is to be submitted with document as earnest money in favour of “**IIIT Delhi Collections**” .

Note : MSME and NSIC firms are exempted from EMD. Such firms have to submit documentary evidence in support of their firm’s MSME status in the particular area of operations along with an application for exemption. This will be enclosed in **Envelope- I**.

1. The works shall be carried out as per the relevant CPWD / BIS Standards and Terms and conditions, Specifications, BOQ and areas/locations as directed complete.
2. **Time Allowed:** 20 days from issue of work order.
3. Schedule of quantity: As per enclosed BOQ. To be filled in neat handwriting.
4. Clause 12 of GCC CPWD is applicable for EI/SI.
5. Contractor must visit site before quoting and fully satisfy himself of the site conditions.
6. Contractor must possess valid GST, PAN, and TIN no.
7. No T&P shall be issued to the Contractor. The contractor shall be provided with electricity and water at one point, he shall make his own arrangements for further distribution of electricity, water supply and all other labour, tools, plant and equipment etc as required for the works complete. Any damage done to existing walls /ceiling /floors /electrical /fire alarm/ fighting/plumbing equipment /building during execution shall be on the part of the Contractor.
8. The priced bill of quantities, all duly signed by the authorized signatory of the firms.
9. **Eligibility Criteria:** The agencies must have satisfactory executed HVAC works in Govt Depts/PSU/Reputed Pvt sector /MNCs a three works each of value of Rs 0.75 Lac or two works each of value 1.13 Lac or one work of value 1.51 Lac during last 3 years to submit the experience certificates/work orders for the works and registration certificates with Govt. Depts. if any. The applications not supported with requisite experience certificates/work orders shall not be entertained.
10. Payment shall be made as per actual quantities of executed works against running advance/Final bill.
11. Security Deposit / Retention money shall be Two and Half percent (2.5%) of the value of executed works and will be deducted from each and every payment made to the contractor against running
12. account bill submitted for the work done at site.
13. Conditional offers will not be accepted. The offer shall remain valid for 30days.
14. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and



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coordinate work from contractor's side and interact with the IIITD Engineers, responsible for supervision of work, on regular basis.

15. Contractor will take due permission for entry of all his workers in IIITD. No unauthorized person will be allowed to work inside.
16. Rates to quoted are inclusive of all taxes, duties, cartage, loading unloading and shifting to location as called for.
17. During execution of work, Engineer may make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
18. All are supposed to use identified utilities of the Institute only. IIIT-D reserves the right to accept or reject any tender in part or whole without assigning any reasons thereof.

PE & EO



**LETTER OF SUBMISSION**

To  
The Registrar,  
Indraprastha Institute of Information Technology, Delhi  
Okhla Phase-III  
(Behind Govind Puri Metro Station)  
New Delhi-110020.

I/We, the undersigned, have read and examined in detail, the specifications and all bidding documents and hereby declare that:

**Price and Validity**

1. All the rates quoted in our proposal are in accordance with the terms and conditions as specified in the bid document. All the prices and other terms and conditions of this proposal are valid for a period of 90 calendar days from the date of submission of bid.
2. We do hereby confirm that our bid prices include all taxes/levies/cartage loading unloading supply installation testing and commissioning.
3. We hereby declare that if any tax law is altered, we shall pay the same.

**Earnest Money**

Earnest Money Deposit:

**Deviations**

We declare that all the services shall be performed strictly in accordance with the technical specifications and other tender conditions with no deviations.

**Qualifying Data**

We confirm that all information/data have been submitted as required in tender document. We hereby declare that our proposal is made in good faith, without collusion for fraud and the information contained in the proposal is true and correct to the best of our knowledge and belief. I/We agree that in case any information is found to be incorrect the tender is liable to be rejected at any point of tendering process.

Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

We understand that you are not bound to accept the lowest or any bid you may receive.

Thanking you,

Yours faithfully,

(Signature and seal of Tenderer with name, designation and contact no.)

Date:

Place:



### **SCOPE OF WORK**

SITC, as per details below:

| S. No. | Capacity | Type                   | Qty. as per BOQ |
|--------|----------|------------------------|-----------------|
| 1.     | 4 TR     | Tower Air conditioners | 1               |

1. The Tower Air Conditioner are required to be installed at Lab A-616 on 6<sup>th</sup> floor of R & D Building of the IIITD Campus.
2. The Tower Air Conditioner should be reputed branded make heavy duty type with energy efficiency rating /COP as mentioned in the Technical Specifications and BOQ suitable for 24 hours' operation.
3. The bidder is advised to visit the site and access the requirement of materials for installation of ACs before quoting for the tender. All expenses towards fabrication work, civil work with cutting, drilling of hole etc. And making good of the same, copper piping, drain piping, insulation of copper piping, additional accessories, gas charging and electrical work including material required for the installation complete in all respects shall be provided by the bidder.
4. The bidder will be required to ensure trouble free operations of the air conditioning systems at the rated performance with minimum break down during warranty period of one year.
5. In addition to break down maintenance the bidder will be required to provide two complete services in a year for:
  - a. Complete check-up of air conditioners for performance with oiling and tuning of all mechanical and electrical parts,
  - b. Temperature regulation and power consumption checking,
  - c. Cleaning of condenser and cooling coils, filters & body etc.
  - d. Any other problem faced by us from time to time.
6. In case of compressor failure, no repairs of compressor shall be allowed. The bidder has to provide replacement of compressor from the company. Warranty to be as per terms of OEM. The same has to be mentioned separately by the vendors for quoted units.



### **MINIMUM ELIGIBILITY CRITERIA**

1. The bidder should be an authorized dealer of any of the companies whose product is being quoted for. **A valid certificate to this effect must be enclosed.**
2. The bidder should have a full-fledged service center in Delhi NCR region. **A valid certificate to this effect must be enclosed.**
3. The bidders should be registered with IIITD /Reputed agencies who have carried out similar works in Govt Deptts/PSU/Reputed Pvt sector /MNCs are to **submit the experience certificates for the works and registration certificates with Govt. Depts. if any.**

### **BID EVALUATION CRITERIA**

1. Those bidders' whose meets the minimum eligibility criteria, has submitted all the required documents and meet the technical and financial requirements shall be considered for opening of



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**Bill of Quantities for FINANCIAL / PRICE BID**

| S N0   | Particulars  | Unit      | Qty. | Rate per Unit | Total Amount (all inclusive) |
|--|--|-----------|------|---------------|------------------------------|
| 1.   | Supply, Installation, testing and commissioning of floor standing type tower air conditioning Unit. Condensing unit shall be complete with Scroll/Rotary /Twin Rotary type compressors with ecofriendly refrigerant and air cooled condenser with fan, Evaporator units shall consist of multi rows deep Copper cooling coil with aluminum fins, expansion device, insulated drain pan, filters, safety controls, cooling thermostat etc. complete within the unit. The enclosure shall be factory painted to a smooth finish.<br>Quoted price shall be including of all necessary, internal wiring of air-conditioning remote controller as required. Warranty to be as per terms of OEM. The same has to be mentioned separately by the vendors for quoted units. This shall include drilling holes in wall, cutting & finishing as required. Provision of framing, ply work, glass removal and fixing of units etc. complete. |           |      |               |                              |
| a.   | Capacity Minimum 4 TR Tower type AC including all the material required for installation, as mentioned in the Scope of work. The units to meet the Technical specifications as given below. (Suggested Makes : Daikin/ Panasonic//Voltas/Blue star /approved equivalent)   | Each job  | 1    |               |                              |
| 2.   | Supply and installation of one pair (set) of Copper tubing along with insulation for 4 TR AC ( for A-616 on 6th Floor of R & D Block)  | Each Mtr. | 16   |               |                              |
| 3.   | Supply and installation of 6 sq.mm. X 4 Core, Copper conductor, armored Cable, 1.1 KV grade on wall / in conduit/casing capping, for 4TR Tower AC. (Suggested make: Havells, Finolex, Polycab)   | Each Mtr. | 35   |               |                              |
| 4.   | Providing and Fixing of MS steel stand for suspending/fixing outdoor units from wall /ceiling /floor mounting stand as required .  | Each Job  | 1    |               |                              |
| 6.   | Supply and Installation of Hard PVC drain pipe, size 20 mm Diameter (Suggested make: Havells, Finolex, Polycab)  | Each Mtr. | 4    |               |                              |
| 7.   | Supply and installation of (100mm x 50mm) PVC casing n capping on surface as per site condition and complete with required accessories.  | Each Mtr. | 3    |               |                              |
| <b>Total Amount</b>  |  |           |      |               |                              |
| <b>GST</b>   |  |           |      |               |                              |
| <b>Total Amount with GST (Inclusive of all charges, taxes, transportation etc.</b> |  |           |      |               |                              |

**Makes quoted for .....**

Signature with seal of the authorized  
official Date:

- i) Quantity of Items may increase / decrease as per the requirement of the Institute.
- ii) The rates quoted should be as per our specifications. The firm has to provide certificates wherever applicable.
- iii) All rate to be inclusive cost of Transportation, Labour, Materials, lifting, loading, unloading, crane etc. as required for satisfactory completion of work.
- iv) Approval of sample to be obtained in writing prior to execution.